Minutes of the Meeting of the Strategic Planning Committee

of Saddleworth Parish Council Held at the Civic Hall, Lee Street, Uppermill on

Thursday 28th February 2019

Present: Parish Councillors: Barbara Beeley (Chair)

 Rob Knotts (Vice Chair)

 Sam Al-Hamdani

 Geoff Bayley

 Paul Fryer

 Borough Councillors: Pam Byrne

 Valerie Leach

 Andrew Fletcher

 Georgina Brownridge (left 10:40am)

 Lisa MacDonald

 Jane Soriente

**203. Apologies for absence :** Apologies were received from Geoff Willerton.

**204. Minutes of the meeting held on 29th November 2018**

The minutes of the meeting held on 29th November 2018 were **APPROVED and SIGNED**.

**205.** **Matters arising**

There were no matters arising.

**206. Draft Response to GMSF\***

Cllr Beeley circulated the latest draft of the response to the GMSF which had been presented to the Parish Council meeting on Monday 25th February. The Parish Council had delegated responsibility for the submission to the Strategic Planning Committee. The Parish Councillors had been asked to submit any comments to Cllr Beeley by no later than 4th March so that they could be incorporated into the submission for discussion at the meeting on 7th March with members of Oldham Council and representatives from the Peak Park. Lisa MacDonald said that she would put the response on the agenda for the next District Executive meeting. Andrew Fletcher said that he will be away on 18th March which is the deadline for the response to be submitted. The Clerk confirmed that she would be able to complete the submission on-line.

**207. Project Timeline**

Cllr Knotts circulated the latest draft of the timeline which incorporated the discussion at the meeting held on 29th November. Cllr Beeley said that she is meeting Georgina Brownridge next week to see what policies from the Local Plan need to be incorporated into the Neighbourhood Plan. Cllr Knotts said that the allocation of responsibilities to project tasks would have to be done after the 2nd May elections. He said that he needed to finalise and tidy up the timeline ready for it to handed over to the new administration and asked for any comments on it to be sent directly to him.

**208. Appointment of Project Manager**

The Clerk said that the 3 people who had been approached to take up the role had not expressed any interest in it. Cllr Beeley suggested that the Clerk contact Manchester Chamber of Commerce, of which the Parish Council is now a member, to see if they could assist. Cllr Knotts said that an advert could be placed in the Saddleworth Independent or in the Oldham Times. Lisa MacDonald reminded the meeting that Get Oldham Working may be able to help. Cllr Beeley said that she had met with them some time ago and would find her notes from that meeting. It was **AGREED that the Clerk approach the Chamber of Commerce as a first step.**

**209. Survey Launch**

Cllr Knotts said that had revamped the survey to incorporate Cllr Al-Hamdani’s comments but had not gone any further. Cllr Al-Hamdani said that he would speak to Cornerstones about the electronic launch. Cllr Knotts said that he would update the survey and send it to him.

**210. Funding**

Cllr Knotts said that a new funding bid cannot be made until the project manager has been appointed and the project budget has been agreed. He said that he would prepare a summary for the new administration to enable them to make an application.

**211. Website and Training:**

Cllr Beeley said that he she has got contact details of the community representatives and would liaise with Cllr Al-Hamdani for discussion with Cornerstones.

**212. Any other business:**

Cllr Knotts said that he understood that Oldham Council are preparing a town centre conservation plan and wondered whether the same exercise should be undertaken for Uppermill and/or all the villages. Cllr Byrne said that the Neighbourhood Plan should incorporate Conservation Plans. Cllr Beeley said that she will discuss this with Georgina Brownridge.

**213. Dates and times of next meetings**

 28th March 2019

 25th April 2019

 at 9:30am

 \* Greater Manchester Plans for Homes, Jobs and the Environment